

CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Monday, 18 March 2024

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at Committee Room 3 - 2nd Floor West Wing, Guildhall on Monday, 18 March 2024 at 11.30 am

Present

Members:

Munsur Ali (Chairman)	Deborah Oliver
John Griffiths (Deputy Chairman)	Judith Pleasance
John Foley	Deputy Alpa Raja
James St John Davis	Anett Rideg
Jason Groves	David Sales
Deputy Madush Gupta	Ian Seaton
Jaspreet Hodgson	Alethea Silk
Wendy Hyde	Mark Wheatley
Antony Manchester	Deputy Dawn Wright
Alderman and Sheriff Bronek Masojada	Irem Yerdelen
Andrew Mayer	Deputy Elizabeth King
Wendy Mead	Caroline Haines
Eamonn Mullally	

In Attendance

Officers:

Elizabeth Scott	- Head of Guildhall Art Gallery, Town Clerks
Damian Nussbaum	- Director of Innovation & Growth
Rob Shakespeare	- Keats House, Open Spaces Department
Jayne Moore	- Town Clerk's Department
Emma Markiewicz	- London Metropolitan Archives
Rachel Levy	- Community and Children's Services
Luciana Magliocco	- Innovation and Growth
Gregory Moore	- Town Clerk's Department

1. APOLOGIES

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. MINUTES

RESOLVED, That the minutes of the meeting of 29 January 2024 be approved as an accurate record.

4. **TERMS OF REFERENCE**

5. **OUTSTANDING ITEMS**

6. **FORWARD PLAN**

The Committee noted the report of the Clerk.

7. **DRAFT BUSINESS PLAN - I&G**

The Committee considered the report of the Executive Director, Innovation & Growth.

RESOLVED, That the 2024-24 departmental business plan be approved.

8. **CAI DELEGATED AUTHORITY PROPOSAL**

The Committee considered the report of the Director of Innovation & Growth.

RESOLVED, That the Committee delegate authority on CAI applications that meet the agreed criteria (set out in paragraph 12 of the report) to the Town Clerk in consultation with the Chairman and Deputy Chairman of the Committee.

9. **KEATS HOUSE FEES AND CHARGES 2024/25**

The Committee considered the report of the Interim Executive Director Environment.

RESOLVED, That the Committee agree the proposed fees and charges for 2024/25 as set out in Appendix 1 of the report.

10. **LEVELLING UP AND REGENERATION ACT 2023**

The Committee noted the report of the Remembrancer that provided an overview of the provisions of the Levelling Up and Regeneration Act 2023 relevant to the City's cultural, heritage and environmental interests.

11. **LONDON METROPOLITAN ARCHIVES UPDATE**

The Committee noted the report of the Town Clerk that provided an update on the activities of the London Metropolitan Archives and various reviews across all its areas of work.

12. **DRAFT HIGH-LEVEL BUSINESS PLAN 2023/24 - COMMUNITY AND CHILDREN'S SERVICES**

The Committee noted the report of the Executive Director, Community & Children's Services noting in particular the factors taken into consideration in compiling the department's business plan as it related to libraries.

13. **KEATS HOUSE - TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

The Committee noted the report of The Chamberlain and the Interim Executive Director Environment setting out the Trustee's Annual Report and Financial Statements for the year ended 31 March 2023 for Keats House (charity registration number 1053381).

- 14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
- 15. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT**
- 16. **EXCLUSION OF THE PUBLIC**
RESOLVED, that – under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item	Paragraph

- 17. **NON-PUBLIC MINUTES**
RESOLVED, That the minutes of the meeting of 29 January 2024 be approved as an accurate record of the proceedings.
- 18. **SCULPTURE IN THE CITY TRANSITION**
- 19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
- 20. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
- 21. **DC INDEPENDENT REVIEW (CONFIDENTIAL)**

The meeting ended at 1.30 pm

Chairman

Contact Officer: Jayne Moore
jayne.moore@cityoflondon.gov.uk